

# Novated EV Recharge Cost Claim Form

## My details

Title:	First name:	Last name:
<hr/>		
Email:	Phone:	
<hr/>		
Employer name:	Vehicle registration:	
<hr/>		
Address:	State:	
<hr/>		

## Vehicle and Odometer Information

Vehicle make		Vehicle model	
Opening Odometer Reading		Reading date	
Closing Odometer Reading		Reading date	
Calculated Kilometres		Claim Amount	

## Deposit the reimbursement to:

EFT	Account name:
	BSB number:
	Account number:

- This form is required to claim the ATO-approved recharge expense for an Electric Vehicle under a Novated Lease managed by CBB.
- The claim follows ATO guidelines (PCG 2024/2) using the current rate: 5.47 cents per kilometre.
- You must provide your odometer reading at the start and end of the claim period.
- Claims can be submitted at the start of each FBT quarter: April, July, October, and January.
- Note: This claim does not apply to Plug-In Hybrid Electric Vehicles (PHEVs).

After completing this form, please send it to our friendly novated leasing team at [novated@cbb.com.au](mailto:novated@cbb.com.au).

For more information you can call us on 03 5229 4200 or visit our website at [cbb.com.au](http://cbb.com.au).

# Novated EV Recharge Cost Claim Form

By submitting this form, I declare:

- I have read, understood and accept the above provided information
- I have not claimed any amount for recharging my Electric Vehicle during the current FBT Year using the cents per kilometre method.
- I have not and will not claim a separate tax deduction for the expense included in this claim.
- I understand that submission of false or misleading information may lead to my claim being denied, my employer advised and potentially the cancellation of the Novated Lease management.
- I declare that the notation of my name in the following 'Employee Signature' section is an electronic representation of my signature for all purposes required in this document, just the same as my normal pen-and-paper signature.
- I understand that my claim can only be processed if there are sufficient funds accrued and paid to CBB for this expense from my Novated Lease salary deductions.

**Signature:**

**Date:**

/ /

## Privacy

To read our privacy policy, please visit [cbb.com.au/privacy-policy/](http://cbb.com.au/privacy-policy/)

## Terms and Conditions

1. If you have regular payments made, e.g. lease payment, insurance, these will take precedence over this claim being paid.
2. If you don't fully complete this form, and provide all the supporting documentation, we may return your claim because we can't make the payment.
3. If we suspect that you have made a false claim, we are required to advise your employer who may deny you access to the salary packaging program.

After completing this form, please send it to our friendly novated leasing team at [novated@cbb.com.au](mailto:novated@cbb.com.au).

For more information you can call us on 03 5229 4200 or visit our website at [cbb.com.au](http://cbb.com.au).

