

Keith Fulton Memorial Scholarship

Integrity, dedication and vision are all words that describe Keith Fulton, a man who believed in giving his best and leading by example.

Keith was a CBB Foundation Board Member who served from 1995 to 2002. During that time he generously contributed his significant knowledge, skills and energy to support and inspire the development of the CBB.

To honour the life and memory of Keith and his commitment to leadership development and lifelong learning, the CBB created the Keith Fulton Memorial Scholarship. This scholarship honours Keith by providing an opportunity to enhance the skills of the people in the community sector, especially those who may not normally have such an opportunity.

On this occasion, it was decided that the scholarship would provide a place in the Governor's Leadership Foundation Program (GLFP). The CBB would like to congratulate Amanda Reinschmidt, Executive Manager of Accommodation & Respite Services, CARA, on being chosen as the inaugural scholarship recipient.

Amanda impressed the Board with her achievements and expertise and her commitment to the community sector. We would also like to acknowledge her employer, Community Accommodation and Respite Agency (CARA), who have provided their support to enable Amanda to take up this opportunity.

A presentation was held on Tuesday 8th February 2005 on the lawns of the CBB to formally acknowledge and present Amanda with her scholarship.



Niki Vincent & Amanda Reinschmidt at the presentation



Rebecca Fulton, Jan Lowe Chair of the CBB Board & Jean Fulton

Max Beacom CEO of the CBB welcomed all the guests and then handed over to Jan Lowe, Chair of the CBB Board who spoke about the background of the Scholarship and of the personal qualities of Keith Fulton.

"Keith Fulton sought out strengths in others and nurtured their learning. Keith gave his time, knowledge and wisdom generously and in a way that was respectful and enabling," commented Jan Lowe.

"He was a powerful advocate for the values and work of the community sector and during his time on the board he patiently led the CBB to maturity". Jan also spoke fondly of how "Keith was always available for advice and reassurance, always offering comradely leadership and making us look beyond the immediate pressures".

As one of the guest speakers, Niki Vincent, Executive Director of the Leaders Institute of South Australia, welcomed Amanda to the GLFP 2005. Niki described the Program as "the premier leadership development program in SA, renowned for its diverse network of graduates, who have a positive influence across society."

"The GLFP offers participants the opportunity to broaden and deepen their understanding of current and emerging economic, social and environmental issues" explained Niki. "During the program they will also meet a cross section of today's leaders, hear their frank opinions and learn from their experiences and also have the chance to join with a unique network of fellows working together for a better South Australia."

We were also fortunate to have Jean and Rebecca Fulton present on the day to present this significant award to Amanda. "I feel very moved and grateful to be chosen as the Keith Fulton Scholarship recipient" commented Amanda. "I am really looking forward to participating in the GLF program and feel that this opportunity will provide me with a great learning experience."

The CBB is very proud to be able to offer this scholarship to honour Keith and his contribution to the CBB by supporting the development of dedicated people within the community sector.



CBB

Community
Business Bureau

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COMMUNIQUE

Superannuation Changes

How do they affect you?

As from 1st July 2005, the majority of working Australians will be able to choose into which fund their superannuation is paid.

Choice of Fund legislation requires certain workplaces to offer employees the right to choose which fund their compulsory Superannuation Guarantee (SG) contributions will be paid into. It only applies to SG contributions paid from 1st July 2005. The main groups it applies to are employees covered by Federal Awards and employees not covered by any award or registered agreement.

Employees who will not be eligible are those covered by a Federal Certified Agreement, State Award, State Agreement, or Australian Workplace Agreement that specifies which superannuation fund(s) that the employer must make payments. Other employees that are not eligible are those who are involved in certain defined benefit funds, certain public sector funds or covered by certain agreements under the Victorian Employee Relations Act (1992).

If you are eligible for Choice of Fund, your employer must provide you with a 'Standard Choice Form' by 29 July 2005. If you are starting a new job after 1 July 2005 and are eligible for Choice of Fund, your employer must provide you with a Standard Choice Form within 28 days of you commencing work.

You can nominate the superannuation fund you want your SG contributions to be paid into by filling in the Standard Choice Form. Your employer has 60 days to enrol you in your nominated fund. Once this has occurred, your employer is obliged to start paying your SG contributions into this fund.

If you don't fill in the Standard Choice Form, your SG contributions will be paid into a 'default fund'. A default fund is the fund generally specified in your Federal Award. If your Federal Award doesn't specify a fund, your employer will choose the default fund. If your Federal Award nominates a number of funds, your employer is required to choose one of the funds listed. If you are not covered by an Award, the default fund will be the fund chosen by your employer.

What should I do next?

First, find out whether Choice of Fund applies to you. If Choice of Fund does not apply to you, relax - you won't need to do a thing. If Choice of Fund does apply to you, you will receive a Standard Choice Form from your employer in July 2005 which you will need to complete.

For all our payroll clients, please notify Branka on 8444 9700 if this Superannuation change affects your organisation so we can update our records

We would like to acknowledge and thank Australian Retirement Fund Pty Ltd (ARF) for supplying the information contained in this article and for any further enquiries you can contact Mal Kinter from ARF on 8125 2544.

This information contained herein is correct at the time of printing and is not a complete and definitive statement and before making any decision it is advised to gain appropriate financial advice and a Product Disclosure Statement from your chosen fund.

CBB Supports Amazing Charity Channel Swim

This is Rick Selway's inspirational story, a man who is classed as being legally blind and who until recently, couldn't swim a stroke.

A passing joke made by a work colleague spurred Rick on to take up the challenge of swimming the English Channel. This campaign has been three years in the making and Rick has spent regular sessions in the swimming pool at Minda along with his workmate Katrina Altmann and her husband Mark. To condition his body for the big event Rick spent hours at the gym working out, training in the Patawalonga and open sea both day and night and also swimming to work three times per week.

Raising money and awareness for people with disabilities was one of the key motivators for Rick completing this challenge and he also wanted to dispel the myth that those who are legally blind are only limited to certain tasks.

Leading up to the event Rick was overwhelmed by the amazing support and encouragement from his work colleagues, the generosity of local businesses and those who assisted in raising money for this worthwhile cause. Rick also received support from the CBB who sponsored him on his amazing feat.



Andy Redden, Rick Selway and Katrina Altmann

In August 2004, armed with a support crew of four, a pilot and a few family members Rick started on his quest to conquer the English Channel. As he swam amongst the mist in the dark, decked out in glow sticks strategically placed on his bathers, Rick could hear the rumbling of the engines of other boats travelling nearby and also the fog horns of the larger ships and tankers that also occupied the waters.

Rick's swim was not short of dramas and at one stage, while on the home straight, due to the choppy conditions that had swelled, Rick found his boat crashing down upon him and hitting him on the back. Fortunately, Rick was okay and continued on unscathed but with the changing tide of the channel continuing to push him out to sea and with the knowledge that the tide may not turn again for hours the decision was made to abort his swim.

After swimming for 17 hours and 11 minutes and covering 55 kilometres under very challenging and demanding conditions Rick Selway can be proud of his achievements. Incredibly, Rick has raised over \$20,000 for his efforts which has been divided up between Minda, Multiple Sclerosis Society of SA & NT, Cystic Fibrosis and the Guide Dogs.

CBB would like to congratulate Rick who showed an amazing feat of courage, and determination and is proof that no matter what life throws at you, it is possible to achieve

Meet the Team - Paul Jarvis

Paul is a member of the CBB Executive Team and also heads up the Consultancy and HR Services Team. He is also the CBB's principal external validator for the Service Excellence Framework.



Employed with the CBB for 6 years, Paul has overseen the incremental extension of our range of consultancy services, as well as the recruitment of specialised service delivery practitioners. These services are central to the CBB's mission.

Paul first worked for the CBB through one of Adelaide's major contracting agencies in September 1999. Prior to this, Paul had a very successful career within the UK health system. He has also attained tertiary qualifications in health management (degree level) and industrial relations with employment law (Masters). His involvement and experiences in a range of major service and infrastructure development projects provided the ideal background for developing a number of our services, as well as providing a valuable contribution to the development of CBB infrastructure over the last 5 years.

As well as managing the consultancy services team, Paul is well known and regarded within the sector for the direct provision of recruitment services, strategic and business planning services, workshop facilitation, service excellence framework validations, people and skills surveys, the development of planning and data analysis models and managing a range of government funded consultancies. His focus in each of these however, is the same, his belief in and knowledge of the community sector.

IT'S
CLOSER
POVERTY
THAN
YOU
THINK!

The key event of the Closer Than You Think campaign, this two day event will provide an invigorating forum involving key members of the community, employment and political arenas; social welfare experts from around Australia; educators; politicians; social workers, and members of the community who are themselves affected by poverty.

Where: University of Adelaide

When: 28 - 29 July

What: guest speakers, forums, workshops.

www.sacoss.org.au/closerthanyouthink/



Website Update



Governance Training for Managers, Board & Committee Members

This course will arm you to:

- Fulfil your Governance responsibility
- Demonstrate stakeholder accountability
- Understand Board & Administration roles
- Monitor key organisational performance
- Understand your legal responsibilities

Date: Thursday 21st April 2005
Time: 9.00-1.00pm
Venue: Education Development Centre
Milner St, Hindmarsh SA 5007
(Parking in Orsmond Street)

Cost: **First registration** \$275.00 inc GST
Additional registrations \$165.00 inc GST

Light refreshments included

Registrations & enquiries welcome please ring the CBB on 8444 9700.

We are pleased to announce that we have updated our website which now includes:

- **Client Access** - access the latest copy of your Salary Packaging statement
- **Services** - a list of all our products and services available
- **Downloads** - CBB forms, software and job descriptions of current vacancies
- **Staff** - meet the team at the CBB and read their profiles
- **Training** - MYOB and Finance training course details and dates
- **News** - General news about what's happening at the CBB

Some great news for our salary packaging clients is that they can now access their current statements on-line and to be able to do this all we need is your e-mail address. So if you haven't already provided that information to us you can either e-mail or phone us with the details.

Wanting a change of scenery? One of our newest services available at the CBB is the provision of Recruitment Services to the Community Sector. Job descriptions of all current job vacancies can now be accessed through our website.

Community News:

DIAMOND HOUSE

Diamond House is located at Woodville Park and provides a work orientated rehabilitation program for people who have suffered a mental illness.

The concept of the house is modelled on Fountain House in New York, which opened in 1947. Over the past 50 years, the model has continued to expand and develop and is now recognised as an international model for psychiatric rehabilitation. This rehabilitation is achieved through participation in the management of the member's club, which is the clubhouse.

Diamond House specifically offers people a range of activities for training and employment skills development in areas such as kitchen duties, food preparation and hygiene, clerical support, computer skills, gardening, domestic and industrial cleaning and maintenance. All members are encouraged to revisit old skills and learn new skills in their area of interest.

Through participating in these programs, members have found that they have increased their self esteem and confidence. They have also acquired skills which have allowed them to function in the broader society, as well as increasing their understanding of teamwork, relationships and problem solving.

Diamond House is open to anyone with a history of mental illness who is over the age of 16 and membership is free.

Since opening in 1996, over 400 people have become members of Diamond House and there are currently approximately 130 active members.

For any enquires please call Steve Lowe on 8244 5525 or visit their website at www.users.on.net/dhouse

Computer Tip

When you install new software, sometimes the application takes over the file associations for certain types of files (ie JPEGs) meaning that when you 'double-click' these types of files, they are opened using the new application. What if this is not what you want? Well here's a way to change what program is used to open your files.

Right-click on the file you want to open (you may need to hold the SHIFT key while doing this). From the pop-up menu that appears, choose 'Open With' and then select 'Choose Program'.

From here you can simply select your preferred program for opening that type of file, just don't forget to tick the 'Always use the selected program to open this kind of file' box before you click 'OK' and you are done!



Bow Tie Golf Challenge

Friday 6 May 2005

Join us at the **Glenelg Golf Club** for this Ambrose competition starting at **7.30am**.

The day features breakfast, 18 holes golf, morning refreshments served on course, 2 course lunch in the clubrooms, prizes, auction, raffle, guest speaker and much more.

Tickets are \$120/person. Teams of four are welcome and hole sponsorship opportunities are available.

For more information, please phone Judy White on 8234 5266.

The Muscular Dystrophy Association is proudly supported by CBB.

Training Dates:

MYOB Dates 2005

Introductory		Advanced	
March	18 & 21	March	24
April	22 & 26	April	29
May	20 & 23	May	27

All Session Times are from 9:30am - 3:30pm

Basic Accounting Principles

This is an excellent course for Managers or Board Members who need to understand what P&L and Balance Sheet means in the context of their organisation.

NO PRIOR KNOWLEDGE REQUIRED

(NOTE: Future courses are run every few months. Please register your interest for the next course, as each require a minimum of 4 confirmed participants.)
For More details phone: 8444 9700

Services provided
by the Community
Business Bureau

Management Services

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Assessment

Governance Training

Continuous Improvement/Best
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Risk Management Development

Organisational Reviews/Audits

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HR Policies and Procedures

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Job Satisfaction Surveys

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Advanced)

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Principles

Governance training

Financial Services

Payroll Services

Salary Packaging Services

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